158.02 QUORUM.

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158.02 QUORUM.
CHAPTER 158 Block Grant Grievance Board
CHAPTER 158
Block Grant Grievance Board

158.01 Established; term; vacancy; removal.
158.02 Quorum.
158.03 Compensation.
158.04 Duties.
158.05 Complaints.

158.01 ESTABLISHED; TERM; VACANCY; REMOVAL.

There is hereby created the Sheffield Lake Block Grant Grievance Board to consist of three members who are qualified electors of the City and who shall be appointed by the Mayor subject to the approval and confirmation of Council. Of the members first appointed, one shall hold office for a term of one year, one for a term of two years and the other for a term of three years. Their successors shall be appointed for terms of three years. The Mayor shall fill all vacancies by appointment for the unexpired term, subject to the approval and confirmation of Council. The Mayor may at any time remove any member of the Board for inefficiency, neglect of duty or malfeasance in office, having first given to such member a copy of the charges against him and an opportunity to be publicly heard in person or by counsel in his own defense, and any such removal shall be final.

(Ord. 78-78. Passed 7-25-78.)

158.02 QUORUM.

Two members of the Board shall constitute a quorum for the purpose of conducting the business thereof. A vacancy in the Board shall not impair the right of a quorum to exercise all the powers of the Board.

(Ord. 78-78. Passed 7-25-78.)

158.03 COMPENSATION.

Each member of the Board shall serve without salary.

(Ord. 78-78. Passed- 7-25-78.)

158.04 DUTIES.

The Board is charged with the following duties to implement the stated policy of this chapter:

(a) The Board shall investigate all complaints which are filed with it pursuant to Block Grant Funds.

(b) The Board shall endeavor by conciliation to resolve such complaints.

(c) The Board shall adopt rules and procedures for the conduct of its business.

(d) The Board shall also do such other acts as are necessary and proper in order to perform those duties with which it is charged under the terms of this chapter.

(Ord. 78-78. Passed 7-25-78.)

158.05 COMPLAINTS.

(a) Any person may file a complaint with the Board charging another person with an unlawful housing practice directed at him. Such complaint shall be in writing and shall clearly state the name of the complainant, the name of the person who has violated the terms of this chapter and the particulars of such alleged violation. The Board shall have no jurisdiction to act on any complaint where such complaint is not filed within sixty days from the occurrence of the alleged

unlawful housing practice.

(b) The Board shall, after receiving such complaint, make a prompt and full investigation and determine whether or not, in its opinion, probable cause exists for believing that the allegations made in the complaint are true. The Board shall thereafter advise the complainant and the person or persons against whom the complaint is directed of its determination.

(c) If, after such investigation, the Board determines that probable cause does not exist to believe that the allegations made in the complaint are true, it shall take no further action concerning such complaint.

(d) If, after such investigation, the Board determines that probable cause does exist to believe that the allegations made in the complaint are true, it shall attempt to resolve the alleged unlawful housing practice by means of conciliation.

(e) The Board shall submit a written report to the Mayor for each complaint filed with it pursuant to subsection (a) hereof after it has completed its investigation of such complaint. Such report shall include its findings of fact, its actions and the results of such actions. The Mayor after receiving each report shall confer with the Director of Law to ascertain what further legal action, if any, would be appropriate concerning such complaint.

(f) Except as provided herein, the Board shall not inform any person of the filing of any complaint, the proceedings instituted thereunder, its findings of fact or its actions or the results of such actions.

(g) Nothing contained in this chapter shal1 prevent any person from applying to any proper court of record for relief for a violation of the terms and conditions of this chapter.

(h) Whoever violates any provision of this chapter shall be fined not more than one thousand dollars ($1,000) or imprisoned not more than six months, or both.

(Ord. 78-78. Passed 7-25-78.)

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