

CHAPTER 169 Employment Provisions — Chapter Overview

CHAPTER 169 Employment Provisions

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ROSTER OF OFFICIALS
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OH

Sheffield Lake

Codified Ordinances of Sheffield Lake, OH

CHAPTER 169 Employment Provisions

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CHAPTER 169

Employment Provisions

EDITOR'S NOTE: This chapter pertains only to the members of the Police Department and full-time employees not otherwise contractually bound with the City. Copies of the contracts covering AFSMC employees and members of the Fire Department are on file with the Clerk of Council.

169.01 Bonds.

169.02 Compensation; pay periods.

169.03 Full-time employee economic benefits.

169.04 Overtime compensation.

169.05 Temporary employees.

169.06 Disclosure of confidential information.

169.07 Equal employment opportunity.

169.08 Part-time employee sick leave.

CROSS REFERENCES

Council to fix salaries and bonds - see CHTR. Art. IV, §7

Nominations and elections - see CHTR. Art. IX, §1

Recall- see CHTR. Art. X, §2

Oath of office - see CHTR. Art. XIII, §6

Expenses - see Ohio R.C. 733.79, 737.23

Civil service classification - see ADM. 157.02

169.01 BONDS.

(1) Director of Finance \$100,000

(2) Mayor 20,000

(b) All employees and officials of the City, other than those mentioned in subsection (a) hereof, shall be covered by a blanket insurance policy in the amount of one hundred thousand dollars

(\$100,000).

(c) The premiums for all bonds mentioned herein shall be paid for by the City.

(d) The condition of all bonds mentioned herein shall be the faithful charge of the employee's or the official's duties.

(Ord. 54-20. Passed 11-24-20.)

169.02 COMPENSATION; PAY PERIODS.

(a) Council finds that a uniform payday and pay period would be conducive to the promotion of better relations and conditions among municipal employees.

(b) All employees who are compensated on an hourly basis shall be paid on every other Friday.

(c) Except as set forth in Ordinance No. 60-19 passed November 12, 2019 all employees who are compensated on a yearly basis shall be paid on a twenty-six pay period per year basis. The pay period of all salaried employees shall be determined by dividing the annual salary into twenty-six equal parts and paying one twenty-sixth on every other Friday.

(d) The Mayor, members of Council, Magistrate, and Civil Service Secretary are specifically exempt from the provisions of this section.

(e) The Director of Finance is hereby directed and authorized to pay employees in conformity with the provisions of this section. These provisions shall neither increase nor diminish any salary or hourly rate of pay.

(Ord. 54-20. Passed 11-24-20.)

169.03 HOLIDAYS.

(a) Fire Chief.

(1) The Fire Chief shall receive the following economic benefits as set forth in collective bargaining agreement between the City of Sheffield Lake and the union representing the full-time employees in the Sheffield Lake Fire Department, presently the International Association of Firefighters, ("Union"): Holidays, Vacation, Sick Leave, Longevity, Funeral/Bereavement Leave, Jury Duty Pay, Clothing Allowance and Sick Leave Bonus.

(2) The Fire Chief shall be entitled to participate in the City's Health Insurance Plan and shall contribute the employee's share as set forth in the collective bargaining agreement between the City of Sheffield Lake and the Union.

(3) The Fire Chief shall receive any percentage increases to annual pay as received by the Lieutenants in the Fire Department pursuant to the collective bargaining agreement between the City of Sheffield Lake and the Union.

(b) Police Chief.

(1) The Police Chief shall receive the following economic benefits as set forth in the collective bargaining agreement between the City of Sheffield Lake and the union representing the full-time employees in the Sheffield Lake Police Department, presently the Ohio Patrolman's Benevolent Association ("Union"): Holidays, Vacation, Sick Leave, Longevity, Funeral/Bereavement Leave, Jury Duty Pay, Clothing Allowances and Sick Leave Bonus.

(2) The Police Chief shall be entitled to participate in the City's Health Insurance Plan and shall contribute the employee share as set forth in the collective bargaining agreement between the City of Sheffield Lake and the Union.

(3) The Police Chief shall receive any percentage increases to annual pay as received by the Sergeants in the Police Department pursuant to the collective bargaining agreement between the City of Sheffield Lake and the Union.

(c) Director of Finance and Director of Public Service.

(1) The Director of Finance and Director of Public Service shall receive the following economic

benefits as set forth in the collective bargaining agreement between the City of Sheffield Lake and the union representing the full-time employees in the Sheffield Lake Service Department, presently the American Federation of State County and Municipal Employees ("Union"): Holidays, Vacation, Sick Leave, Longevity, Funeral/Bereavement Leave, Jury Duty Pay, Clothing Allowance and Sick Leave Bonus.

(2) The Director of Finance and Director of Public Service shall be entitled to participate in the City's Health Insurance Plan and shall contribute the employee share as set forth in the collective bargaining agreement between the City of Sheffield Lake and the Union.

(3) The Director of Finance and Director of Public Service shall receive any percentage increases to annual pay as received by the full-time employees in the Service Department pursuant to the collective bargaining agreement between the City of Sheffield Lake and the Union.

(d) Clerk of Council and Full-Time Building Inspector.

(1) The Clerk of Council and Full-Time Building Inspector shall receive the following economic benefits as set forth in the collective bargaining agreement between the City of Sheffield Lake and the Union representing the full-time employees in the Sheffield Lake Service Department, presently the American Federation of State County and Municipal Employees ("Union"): Holidays, Vacation, Sick Leave, Longevity, Funeral/Bereavement Leave, Jury Duty Pay, Clothing Allowance and Sick Leave Bonus.

(2) The Clerk of Council and Full-Time Building Inspector shall be entitled to participate the City's Health Insurance Plan and shall contribute the employee share as set forth in the collective bargaining agreement between the City of Sheffield Lake and the Union.

(3) The Clerk of Council and Full-Time Building Inspector shall receive any percentage increases to annual pay as received by the full-time employees in the Service Department pursuant to the collective bargaining agreement between the City of Sheffield Lake and the Union.

(Ord. 54-20. Passed 11-24-20.)

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- ords Commission
- ordinator
- Ord. 54-20
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