

CHAPTER 969 Community Civic Center — Chapter Overview

CHAPTER 969 Community Civic Center

Document type	chapter
Identifier	969
Citation	Chapter 969
Ordinances detected	S, 116-84, 44-04, 65-93
Dates detected	March 16, 2010
Original source	American Legal Publishing
Content hash	7056f07fd7632edddf8c8e731de20655b19ca73ec23c3067072c7dfca66c00d3

ROSTER OF OFFICIALS

ADOPTING ORDINANCE NO. 116-84

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CHAPTER 969

Community Civic Center

EDITOR'S NOTE: Pursuant to Resolution 9-10, passed March 16, 2010 Council renamed the Community Civic Center the "Joyce E. Hanks Community Civic Center."

969.01 Board of Trustees.

969.02 Manager's duties.

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CROSS REFERENCES

Board of Trustees - see ADM. 171.01

969.01 BOARD OF TRUSTEES.

(a) The Board of Trustees of the Community Civic Center shall consist of five members each of

whom shall be appointed by the Mayor with the concurrence of a majority of Council.

(b) Each member of the Board of Trustees may be removed from that position by the Mayor with the concurrence of two-thirds of Council.

(c) Each member of the Board of Trustees of the Community Civic Center shall serve for a term of four years with such term commencing on January 1 of the year in which they are appointed.

(d) All present members of the Board of Trustees of the Community Civic Center shall remain as members of the Board of Trustees until such time as their term expires unless removed.

(e) The Board of Trustees of the Civic Community Center shall establish rules for the conduct of meetings and shall schedule meetings as it determines necessary but shall meet at least four times per year.

(f) The Board of Trustees shall advise the Mayor, Service Director and Council concerning the operation of the Civic Community Center, including matters related to the maintenance of the building and the use of the Civic Community Center for the benefit of the residents of the City of Sheffield Lake. (Ord. 44-04. Passed 9-14-04.)

969.02 MANAGER'S DUTIES.

(a) The Manager of the Community Civic Center shall be responsible for the following:

(1) Operation of the Community Civic Center.

(2) The coordination of activities by and between the various organizations utilizing the Community Civic Center.

(3) The rental and bookings for the Community Civic Center.

(4) The maintaining of an appropriate environment within the Community Civic Center for the fair and equitable use of those utilizing and/or renting the Community Civic Center.

(b) The Manager shall submit a monthly written report to the Board of Trustees with a copy to the Council representative to the Community Civic Center which shall be made available to the City and its administrative and legislative officials which report shall detail the previous month's expenses, income, activities conducted within the Community Civic Center, and a narrative report of any problems or difficulties that arose within the previous month concerning the operation and/or use of the Community Civic Center.

(Ord. 65-93. Passed 7-13-93.)

969.03 EXTERNAL MAINTENANCE.

All external maintenance of the Community Civic Center and the surrounding grounds, except snow removal in the parking lot, shall be carried out and performed by personnel of the City's Park Board. (Ord. 65-93. Passed 7-13-93.)

969.04 INTERNAL MAINTENANCE.

All internal maintenance (e.g., mopping and waxing of floors, painting, ceiling tile replacements, general cleaning, etc.) shall be performed by the Community Civic Center custodian. (Ord. 65-93. Passed 7-13-93.)

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Revision #1

Created 2026-07-18 21:24:04 UTC by MunicipalWiki Indexer

Updated 2026-07-18 21:24:04 UTC by MunicipalWiki Indexer