

SECTION 5. DUTIES AND POWERS OF THE MAYOR.

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Document type	document
Ordinances detected	S, 116-84, OR
Original source	American Legal Publishing
Content hash	bf4275fe4b63dcc2a4749f8a59749227cb04068f081f5a0a65ebe62722053592

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OH

Sheffield Lake

Codified Ordinances of Sheffield Lake, OH

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(a) Executive Powers. The Mayor shall be the chief executive officer of the Municipality. He shall supervise the administration of the Municipality's affairs and shall exercise control over all departments and divisions, except those reserved by this Charter to Council or its officers and employees. He shall be the chief conservator of the peace within the Municipality, and shall cause all laws, ordinances and resolutions to be enforced within the Municipality. He shall be responsible for the preparation and submission of the annual estimate of receipts and expenditures, and of appropriation measures, and shall at all times keep the Council fully advised as to the financial condition of the Municipality. He shall cause all terms and conditions imposed in favor of the Municipality, or its inhabitants in any franchise or contract to which the Municipality is a party to be faithfully kept and performed. He shall be the ceremonial and official head of the Municipality recognized by the Courts for purposes of serving civil processes, and by the Governor for military purposes. He shall execute on behalf of the Municipality all contracts, conveyances, evidences of indebtedness, and all other instruments to which the Municipality is a party, unless otherwise directed by Council. He shall perform all such duties as are required by the laws of the State of Ohio, this Charter, or by any ordinance or resolution of Council.

Except as otherwise provided by this Charter, civil service regulations, or the laws of the State of Ohio, the Mayor shall have the power to appoint officers and employees of the Municipality with the

approval of a majority of the voting members of Council. The Mayor shall have the power to transfer, reduce or remove any officer or employee of the Municipality with the provisions that the officer or employee so removed, transferred or reduced has a right to appeal such transfer, reduction or removal to the Council, and that upon a two-thirds (2/3) vote of the voting members of Council, the Mayor's decision to transfer, reduce or remove may be over-ruled.

(Adopted 11-7-61)

(b) **Legislative Powers.** The Mayor shall attend Council meetings but shall have no vote on any matters coming before it. He shall have the right to recommend legislation and to participate in the discussion of all matters coming before Council. Every ordinance or resolution passed and adopted by the Council shall forthwith be attested by the President of Council, or other presiding officer, and promptly presented to the Mayor by the Clerk of Council. If the Mayor approves such ordinance or resolution he shall sign and return same to the Council within ten (10) days after its passage or adoption by Council, but if he disapproves, he shall return it to Council along with his written objections within ten (10) days by delivery to the Clerk of Council, who will in turn provide him with a written receipt. The Mayor's objections shall be read at the next Council meeting and entered in full upon the journal of the Council. He may approve or disapprove the whole or part or item of an ordinance or resolution appropriating money, but otherwise his approval or disapproval shall be addressed to the entire ordinance or resolution. If the Mayor fails to return an ordinance or resolution within the time limited by this section, said ordinance or resolution shall take effect in the same manner as if he had approved. When the Mayor has disapproved an ordinance or resolution or part or item thereof, as herein provided, the Council may, no later than thirty-five (35) days thereafter, proceed to reconsider it and if beyond reconsideration, the ordinance or resolution, or part or item thereof, be approved by vote of two-thirds (2/3) of the membership of the Council it shall take effect as if it had received the signature and approval of the Mayor.

(Amended 11-7-67)

(c) **Judicial Powers.** The Mayor shall have all the judicial powers granted generally by the laws of the State of Ohio to mayors of Municipalities.

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Revision #1

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